

**GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634  
**REGULAR MEETING**  
**Monday March 12, 2018 5:30 p.m.**  
General Brown Room - Jr./Sr. High School

**Preliminary  
AGENDA**

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA** (motion required)
3. **PUBLIC COMMENTS**
4. **PRESENTATIONS:**
  - (A) **2017-2018 FIRE INSPECTION REPORT** - Presentation by Mr. John Warneck - NCE Environmental Consultants (motion required for approval following presentation)
  - (B) **BERNIER & CARR** - Representatives Rick Tague and Andrew Garlock will explain the bidding process and present the bid award recommendations (motion required for bidding resolutions following presentation - See Item # 8(A))
5. **CONSENT AGENDA** (motion required)
  - (A) Approval of Minutes as listed:
    - February 12, 2018 - Regular Meeting
  - (B) Approval of Building and Grounds Requests as listed:
    - JSHS new gymnasium - February 26 & 28, 2018 from 6:30 p.m. to 9:00 p.m. - GB Performing Arts Booster Club open volleyball for tournament
    - DEX gymnasium - March 7,14,21 and 28, 2018 from 7:00 p.m. to 8:00 p.m. - Watertown Baseball Umpires' Association training
    - DEX cafeteria - March 13 & 14, 2018 from 6:00 p.m. to 8:00 p.m. - Dexter Citizens' Committee baseball/softball sign-ups
    - JSHS gymnasiums - March 18, 2018 from 7:00 a.m. to 9:00 p.m. - Victory Athletics basketball tournament
    - JSHS turf field - March 20, 2018 from 10:00 a.m. to 1:00 a.m. - IHC Jr.-Sr. High School Varsity Lacrosse game
    - BGP baseball/softball fields - Monday thru Saturday April 16 - July 31, 2018 from 5:30 p.m. to 9:00 p.m. and 10:00 a.m. to 4:00 p.m. on Saturdays - Dexter Citizens' Committee - 2018 Summer Baseball/Softball Program
    - DEX baseball/softball fields - Monday thru Saturday April 16 - July 31, 2018 from 5:30 p.m. to 9:00 p.m. and 10:00 a.m. to 4:00 p.m. on Saturdays - Dexter Citizens' Committee - 2018 Summer Baseball/Softball Program
    - JSHS new gymnasium - May 5-6, 2018 from 7:00 p.m. to 7:00 a.m. - General Brown Lock-In Committee after prom lock-in
    - JSHS cafeteria - May 10, 2018 from 4:30 p.m. to 8:00 p.m. - Jefferson County Area Transportation Council Public Meeting
    - JSHS baseball field - May 25 to August 14, 2018 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays - Dexter Citizens' Committee 2018 Babe Ruth Baseball
    - JSHS auditorium / General Brown Room / music room - March 7, 2019 from 5:00 p.m. to 9:00 p.m. - JLBOCES Scripps Regional Spelling Bee - Snow date March 11, 2019
  - (C) Approval of Conferences and Workshops as listed:
    - Lisa K. Smith - Jefferson County Suicide Prevention Coalition Strategic Planning Workshop - The Anchor Recovery Center, Watertown - March 5, 2018
    - Barbara J. Case - Jefferson-Lewis School Boards Association Dessert Workshop/Executive Meeting "*Make Way for Makerspaces!*" - JLBOCES - March 14, 2018
    - Lisa K. Smith - Jefferson-Lewis School Boards Association Dessert Workshop/Executive Meeting "*Make Way for Makerspaces!*" - JLBOCES - March 14, 2018
    - Lisa K. Smith - Utica National School Risk Management Seminar "*Understanding Mental Health: Shining Light On The Invisible*" - Hilton Garden Inn, Watertown - March 27, 2018
    - Barbara J. Case - School Law Breakfast Briefing - Ogdensburg Free Academy, Ogdensburg NY - March 28, 2018
    - Barbara J. Case - Jefferson-Lewis School Boards Association "*National Honor Society Recognition Program*" - Watertown High School - March 28, 2018
  - (D) Approval of Conferences and Workshops as per *My Learning Plan* Report 3/8/2018

(E) Approval of Financial Reports / Warrants for January 2018

**6. BOARD MEMBER’S REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS**

(A) Comments and Information shared by Board Members:

- \_\_\_\_\_
- \_\_\_\_\_

(B) Staff Member Reports (as provided)

(C) Staff Member Presentations:

- Brian Nortz, Athletic Coordinator - Winter Sports Summary

**7. ITEMS FOR BOARD INFORMATION / DISCUSSION**

(A) Board Information / Discussion - There is a **Budget Advisory Workshop** meeting scheduled for Wednesday, April 4<sup>th</sup> beginning at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School.

(B) Board Information / Discussion - Invitation from Jefferson-Lewis School Boards Association Dessert Workshop / Executive Committee Meeting: *“Make Way for Makerspaces!”* - BOCES Administration Building - March 14, 2018

(C) Board Information / Discussion - Invitation from Jefferson-Lewis School Boards Association: *National Honor Society Recognition Program* - Watertown High School - March 28, 2018

(D) Board Information / Discussion - Invitation from Jefferson-Lewis School Boards Association: Jefferson-Lewis BOCES Annual Dinner Meeting and Presentation of the proposed 2018-2019 BOCES Budget - Howard G. Sackett Technical Center, Glenfield NY - April 11, 2018 (Please RSVP by April 5)

(E) Board Information / Discussion - Term expiration for members of the General Brown Central School District Board of Education are as listed below. Petitions are available, and will be accepted in the Office of the District Clerk until 5:00 p.m. on Monday, April 16, 2018.

- 2018 - Jeffrey West
- 2018 - Daniel Dupee II
- 2018 - Jamie Lee
- 2019 - Brien Spooner
- 2019 - Sandra Young Klindt
- 2020 - Albert Romano, Jr.
- 2020 - Natalie Hurley

(F) Board Information / Discussion - Policy Updates:

- 1<sup>st</sup> Reading of Policy #7133 (new) - *Educational Stability for Students in Foster Care*
- 1<sup>st</sup> Reading of Policy #8460 (revised) - *Field Trip Policy*
- 1<sup>st</sup> Reading of Policy #8260 (revised) - *Parent and Family Engagement in Title I Programs*

**8. ITEMS FOR BOARD DISCUSSION / ACTION**

(A) BID AWARD resolution to follow:

(B) Board Discussion / Action - Dr. Sandra Young Klindt’s three year term of office serving on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) will expire June 30, 2018. Nominations of candidates will be accepted by the Clerk of the Jefferson-Lewis BOCES until March 19, 2018.

Nominations for candidates to the BOCES Board will be accepted at this time.

A motion is requested to nominate \_\_\_\_\_ to serve as a representative for a three (3) year term of office beginning July 1, 2018 and concluding on June 30, 2021.

The above nomination is seconded by \_\_\_\_\_, with the motion approved \_\_\_/\_\_\_.

- (B) Board Discussion / Action - Approval of the Madison-Oneida BOCES Services Request Form / Contract for 2018-2019: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation in the specific Services marked positively on the **2018-2019 Madison-Oneida BOCES Services Commitment Form**, effective July 1, 2018 (motion required)
- (C) Board Discussion / Action - Approval of the Madison-Oneida BOCES FINAL Services Commitment Form for 2018-2019, effective July 1, 2018: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **2018-2019 school year in the programs/services shown on the 2018-2019 Madison-Oneida BOCES FINAL Services Commitment Form / Contract** (motion required)
- (D) Board Discussion / Action - Adoption of the following Resolution for Lead Evaluator of Principals: **WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30.2-9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Principals**, therefore: **BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the following shall be certified as Lead Evaluator of Principals:**
  - Barbara J. Case
  - Lisa K. Smith
  - Babette Valentine
- (E) Board Discussion / Action - Approval of the **2018-2019 General Brown DISTRICT and 10-MONTH STAFF Calendars** (motion required)
- (F) Board Discussion / Action - Approval of the **2018-2019 Board of Education Meeting Schedule** (motion required)
- (G) Board Discussion / Action - Approval of **Committee on Special Education Reports** (motion required)

**9. ITEMS FOR BOARD ACTION - PERSONNEL** (motion required)

- (A) Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the appointment of **Paul Mendez**, as **School Resource Officer**, effective **July 1, 2018**, at an annual salary of \$30,000 as per agreement. (motion required)
- (B) Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to enter into an agreement with **Paul Mendez** to serve as the District's **School Resource Officer**, and that the Board of Education authorizes Mr. Mendez to carry a firearm while on duty, and that this Resolution shall serve as written authorization to do the same. (motion required)

**10. ITEMS FOR BOARD ACTION - PERSONNEL CONTINUED** (motion required)

- (A) Retirements as listed: none
- (B) Resignations as listed:

Name	Position	Effective Date
Emily Cean	7-Hour Teacher Aide	3/5/2018

- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
<b>Brittany M. Cean</b>	Substitute Teacher	\$75 per day	n/a	<b>3/13/2018</b>
<b>Alexandria K. Rice</b>	Substitute Teacher	\$90 per day	n/a	<b>3/13/2018</b>
<b>Mercedes S. Mackin</b>	Substitute Teacher	\$85 per day	n/a	<b>3/13/2018</b>
<b>Drew T. Heise</b>	Sub. Teacher / Sub. Teacher Aide	\$75 per day / \$10.40 per hour	n/a	<b>3/13/2018</b>
<b>Nikki J. Leeper</b>	Sub. Teacher / Sub. Teacher Aide	\$85 per day / \$10.40 per hour	n/a	<b>3/13/2018</b>
<b>Sophia L. Putnam</b>	Sub. Teacher / Sub. Teacher Aide	\$75 per day / \$10.40 per hour	n/a	<b>3/13/2018</b>
<b>Amber K. O'Connor</b>	Sub. Teacher / Sub. Teacher Aide	\$75 per day / \$10.40 per hour	n/a	<b>3/13/2018</b>

(D) PAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
<b>Thomas Frears</b>	Modified Boys Lacrosse	Teacher Coach (PE)*	<b>3/13/2018</b>
<b>Ryan Gentile</b>	Modified Baseball	Temporary Coaching License****	<b>3/13/2018</b>

(E) UNPAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
<b>James W. Covey</b>	Golf	Teacher Coach*	<b>3/13/2018</b>
<b>Matthew M. Milkowich</b>	Girls Lacrosse	Temporary Coaching 1 <sup>st</sup> Renewal****	<b>3/13/2018</b>

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**11. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE** (motion required)

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Laurel A. Blackmore** - Volunteer chaperone
- **Tina M. LaMarche** - Volunteer chaperone
- **Eric Soliz** - Volunteer coach
- **Tanya Soliz** - Volunteer coach
- **David L. Dean** - Volunteer coach
- **Brittany M. Cean** - Substitute Teacher
- **Alexandria K. Rice** - Substitute Teacher
- **Mercedes S. Mackin** - Substitute Teacher
- **Drew T. Heise** - Substitute Teacher
- **Nikki J. Leeper** - Substitute Teacher
- **Sophia L. (Derrigo) Putnam** - Substitute Teacher
- **Amber K. O’Connor** - Substitute Teacher
- **Ryan Gentile** - Coach

**12. SUPERINTENDENT’S REPORTS**

- (A) Business Official - Mrs. Smith
- (B) Superintendent - Mrs. Case

**13. CORRESPONDENCE & UPCOMING EVENTS** as provided

**14. ITEMS FOR NEXT MEETING** - April 9, 2018 - General Brown Room / Jr.-Sr. High School beginning at 5:30 p.m.

- \_\_\_\_\_

**15. A PROPOSED EXECUTIVE SESSION** (motion required)

**16. ADJOURNMENT OF EXECUTIVE SESSION** (motion / time required)

**17. ADJOURNMENT OF REGULAR MEETING** (motion / time required)

\*Items added after the preliminary agenda was sent to the Board of Education.

**GENERAL BROWN CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634  
**REGULAR MEETING**  
**Monday February 12, 2018 5:30 p.m.**  
General Brown Room - Jr./Sr. High School

**Unapproved**  
**MINUTES**

**MEMBERS PRESENT:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley (arrived 5:35 p.m.)

**OTHERS PRESENT:** Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Kylee Monroe, Director of Student Services; Debra Bennett, District Clerk

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order at 5:30 p.m. by President West, followed by the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Motion for approval was made by Sandra Klindt, and seconded by Daniel Dupee, with motion approved 6-0.

**3. PUBLIC COMMENTS - Mrs. Tonia Stephenson (unable to attend)**

**4. CONSENT AGENDA**

Motion for approval was made by Albert Romano, and seconded by Sandra Klindt, with motion approved 6-0.

(A) Approval of Minutes as listed:

- January 8, 2018 - Regular Meeting

(B) Approval of Building and Grounds Requests as listed:

- JSBS Fisher Field - March 21,31 and April 8,11,14,21, 2018 with times as per schedule - Jefferson Community College - Intercollegiate Athletics
- JSBS gymnasiums - February 10-11, 2018 from 7:30 a.m. to 9:00 p.m. and 7:30 a.m. to 6:00 p.m. - Victory Athletics - basketball tournament
- JSBS turf field - April 8, 2018 from 8:00 a.m. to noon and April 15, 2018 from 10:00 a.m. to 2:00 p.m. - Unity Lacrosse - tryouts

(C) Approval of Conferences and Workshops as listed:

- Albert Romano, Jr. - JLSBA Mid-Winter Dinner Meeting with expenses "*Legislative Advocacy: NYSSBA Advice & Strategies*" - Ramada Inn, Watertown - January 25, 2018
- Natalie Hurley - Jefferson-Lewis School Boards Association "*Legislative Breakfast*" with expenses - Case Middle School, Watertown - February 2, 2018
- Barbara J. Case - The Council of School Superintendents' Institute - Renaissance Albany Hotel - February 8, 2018
- Barbara J. Case - NNY Fort Drum Chapter of AUSA "*This Is A Soldier: 101*" - Italian-American Civic Association - February 13, 2018
- Barbara J. Case - Utica National School Risk Management Seminar "*Understanding Mental Health: Shining Light On The Invisible*" - Hilton Garden Inn, Watertown - March 27, 2018

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report 2/8/18

(E) Approval of Financial Reports / Warrants for December 2017

**5. BOARD MEMBER'S REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS**

(A) Board Member Reports (none)

(B) Staff Member Reports (as provided)

— Ms. Hurley joined the meeting at 5:35 p.m.

(C) Presentations:

Babette Valentine, Curriculum Coordinator and Kylee Monroe, Director of Student Services provided an overview of our Response to Intervention Plan, and how the multi-tiered approach is designed to help struggling students and support their success.

**6. ITEMS FOR BOARD INFORMATION / DISCUSSION**

- (A) Information - There are **Budget Advisory Workshop** meetings tentatively scheduled for Wednesdays, March 7<sup>th</sup> and April 4<sup>th</sup> beginning at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School
- (B) Information - Members of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) whose terms will expire on June 30, 2018 are as follows:
  - Lynn A. Murray - Copenhagen Central School District
  - Michael F. Young - Lowville Academy and Central School District
  - Sandra Young Klindt - General Brown Central School District
- (C) Information - Dr. Sandra Young Klindt's term serving on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) will expire June 30, 2018. **Nominations for members to the BOCES Board will be accepted at the March 12, 2018 Board of Education meeting**, and submitted to Jeff-Lewis BOCES by March 19, 2018.

— Mrs. Klindt indicated that she would like to be considered for re-election to the BOCES Board of Education and asked for Board members' support.

- (D) Information - Jefferson-Lewis BOCES Component school district Boards of Education and Trustees will vote on the Election and Proposed 2018-2019 BOCES Administrative Budget on April 18, 2018. **A special meeting of the Board of Education for the purpose of the BOCES vote/election will be held on Wednesday, April 18, 2018 at 7:00 a.m. in the District Conference Room.**
- (E) Information - Jefferson-Lewis BOCES Component School Districts Calendar for 2018-2019  
Mrs. Case shared information regarding two draft calendar options being considered by area Superintendents. The Board will be asked to approve the 2018-2019 District Calendars at their March meeting.
- (F) Information / Discussion - 2nd Quarter Marking Period Data for review

**7. ITEMS FOR BOARD DISCUSSION and ACTION**

- (A) 2<sup>nd</sup> Reading and Adoption of the following policies:  
Motion for the adoption of the following policies was made by Brien Spooner, and seconded by Sandra Klindt with the motion approved 7-0.
  - Policy #5761 as revised - *Drug and Alcohol Testing*
  - Policy #7330 as revised - *Searches and Interrogations*
  - Policy #7530 as revised - *Child Abuse and Neglect / Maltreatment*
- (B) Approval of Biennial Review: **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Biennial Review of the Plan for Commissioner's Regulations Part 100.11 School Based Planning and Shared Decision Making**  
Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.
- (C) Approval for **Family and Consumer Sciences / FCCLA students** to attend overnight competition from March 22-23, 2018 at the Double Tree Inn, East Syracuse, NY  
Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 7-0.
- (D) Approval to revise the **2017-2018 District Calendar** and the **2017-2018 10-Month Staff Calendar** to include **Monday, May 14, 2018 as a Superintendent's Conference / Professional Development Day**  
Motion for approval was made by Sandra Klindt, and seconded by Daniel Dupee, with motion approved 7-0.
- (E) Approval of **Committee on Special Education Reports**  
Motion for approval was made by Sandra Klindt, and seconded by Brien Spooner, with motion approved 7-0.

**8. ITEMS FOR BOARD ACTION - PERSONNEL**

Motion for approval was made by Jamie Lee, and seconded by Sandra Klindt, with motion approved 7-0

(A) Retirements as listed: (none)

(B) Resignations as listed: (none)

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
<b>Rebecca Beaudoin</b>	Teacher Assistant		4-Year Probationary Tenure Track Appointment commencing 1/25/18-1/24/22	
<b>Desiree M. Zimmer</b>	Substitute Bus Driver	\$14.89 per hour	n/a	<b>2/13/2018</b>
<b>Jay E. Zimmer</b>	Substitute Bus Driver	\$14.89 per hour	n/a	<b>2/13/2018</b>
<b>Sally A. Walters</b>	Substitute Teacher	\$85 per day	n/a	<b>2/13/2018</b>
<b>Bruce W. Schultz</b>	4.5-Hour Bus Driver	\$12,061 annually (prorated), Step 1	n/a	<b>2/13/2018</b>

(D) PAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
<b>Richard J. Purvis</b>	Boys Varsity Lacrosse	Professional Coaching License****	<b>2/13/2018</b>
<b>Chad W. Parker</b>	Bays Varsity Lacrosse	Professional Coaching License****	<b>2/13/2018</b>
<b>James Blunden</b>	Boys JV Lacrosse	Teacher Coach*	<b>2/18/2018</b>
<b>Andrew R. Derouin</b>	Boys JV Lacrosse	Temporary Coaching License****	<b>2/18/2018</b>
<b>Katie St. Pierre</b>	Girls Varsity Lacrosse	Teacher Coach*	<b>2/13/2018</b>
<b>Kennady D. Eager</b>	Girls Modified Lacrosse	Temporary Coaching License****	<b>2/13/2018</b>
<b>Jared R. Knowlton</b>	Baseball	Teacher Coach (PE)*	<b>2/13/2018</b>
<b>Lindsay Hanson</b>	Varsity Softball	Teacher Coach*	<b>2/13/2018</b>
<b>Lindsay Labiendo</b>	JV Softball	Teacher Coach*	<b>2/13/2018</b>
<b>Malcolm Jones</b>	Modified Softball	Teacher Coach*	<b>2/13/2018</b>
<b>Jon Murphy</b>	Golf	Teacher Coach*	<b>2/13/2018</b>

(E) UNPAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
<b>Stacy Bauter</b>	Girls Varsity Lacrosse	Professional Coaching License****	<b>2/13/2018</b>
<b>Gary D. Black</b>	Baseball	Temporary Coaching License****	<b>2/13/2018</b>
<b>Patricia VanTassel</b>	Varsity Softball	Temporary Coaching 2 <sup>nd</sup> Renewal****	<b>2/13/2018</b>

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**9. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Sally A. Walters** - Substitute Teacher
- **Timothy J. Monaghan** - Volunteer

**10. SUPERINTENDENT’S REPORTS**

- (A) Business Official - Mrs. Smith
- (B) Superintendent - Mrs. Case

**11. CORRESPONDENCE & UPCOMING EVENTS** as provided

**12. ITEMS FOR NEXT MEETING** - March 12, 2018 - General Brown Room / Jr.-Sr. High School

**13. PROPOSED EXECUTIVE SESSION**

A motion is requested to enter executive session for the discussion of litigation strategy regarding two current specific legal matters.

Motion was made by Daniel Dupee, and seconded by Brien Spooner, with motion approved 7-0. Time entered: 6:10 p.m.

— Mrs. Bennett was excused from the meeting at 6:10 p.m. The following motions were provided by Superintendent Case.

**14. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was requested to adjourn the executive session and reconvene the regular meeting.

Motion was made by Brien Spooner, and seconded by Daniel Dupee, with motion approved 7-0. Time adjourned: 6:20 p.m.

**15. ADJOURNMENT OF REGULAR MEETING**

There being no further business or discussion, a motion was requested to adjourn the regular meeting.

Motion was made by Daniel Dupee, and seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 6:20 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

\*Supporting documents may be found in supplemental file dated February 12, 2018



# NCE Environmental Consultants

FEB 06 2018

February 6, 2018

Mr. Gary Grim  
Superintendent Buildings and Grounds  
General Brown Central School District  
Dexter, New York 13634

Re: 2018 Fire Inspections

Dear Mr. Grim:

I have completed the fire inspections of all the buildings in the district and the following violations were noted. It is required that these violations be corrected in order to receive a certificate of occupancy.

## **High School**

1. Item 10A2 Exit directions missing in 805 and Study Hall.
2. Item 12J1 Surge to surge in Business office.
3. Item 12K1 Exposed wires on air handler in gym laundry room.

**Baseball Storage** - No violation noted.

**Maintenance Storage** - No violations noted.

**Football Tower** - No violation noted.

**Bus Garage** - No violations noted.

**Dexter Elementary** - No violations noted.

**Dexter Pole Barn** - No violations noted.

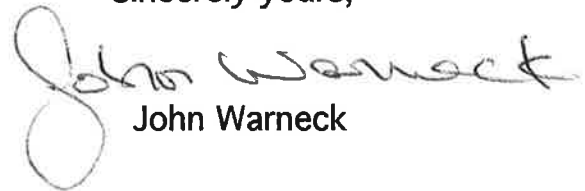
36173 NYS Rt. 12E Clayton, New York 13624  
315.654.5077

## **Brownville/Glen Park Elementary**

1. Item 9D1      Storage within 2' of the ceiling in 415.

Please advise me as to the date of the board meeting for the presentation of this report. You need to notify the public and the fire department as to the time and date of this meeting.

Sincerely yours,

A handwritten signature in black ink that reads "John Warneck". The signature is written in a cursive style with a large, looping initial "J".

John Warneck

# Policy

INSTRUCTION

8460

## FIELD TRIPS

The Board of Education recognizes that field trips are an educationally sound and important ingredient in the instructional program of the schools.

### **Non-Overnight Academic Field Trips**

For purposes of this policy, an Academic Field Trip shall be defined as a school sponsored journey by a group of students away from the school premises, under the supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom. Such field trips shall be limited in size and scope to a particular group of students or activity, e.g., all 2nd grade students to the Museum of Science and Technology in Syracuse, or members of the Robotics Team to a seminar on robotic technology at Clarkson University.

Academic field trips are a part of the curriculum of the schools, and student conduct and attendance on academic field trips are governed by the same rules that govern regular classroom activities. The School System shall obtain written parental/guardian permission for students going on school-sponsored field trips.

The Superintendent or designee shall prepare procedures for the operation of a field trip activity. The rules of the School District for approval and conduct of such trips shall apply.

The Superintendent/designee may cancel previously approved field trips due to extenuating circumstances.

### **Overnight Field Trips for Non-Academic and Non-Sporting Purposes**

Overnight Field Trips for Non-Academic and Non-Sporting purposes, such as a Senior trip, which require that students obtain overnight accommodations, must be approved by the Board of Education and fully funded by the student group.

#### Guidelines

- 1) Requests must be submitted to the Board of Education no later than three months prior to the trip
- 2) Overnight trips shall not exceed 2 nights
- 3) There must be an adult chaperone for every 8 students. Chaperones must be fingerprinted
- 4) Private security must be provided at the hotel
- 5) General Brown CSD buses cannot be utilized for the trip
- 6) Parents/legal guardians must give written permission emergency contacts and any necessary medical information relating to the student's well-being while participating in the field trip-including any medication that may need to be administered
- 7) Students must present the request along with the advisor(s) at a Board of Education meeting. The presentation must include rationale, mode of transportation, private security source, number of chaperones and students, and funding source.

**Overnight Field Trips for Academic Purposes**

Overnight field trips for academic purposes shall generally be governed by the same guidelines applicable to Non Overnight Academic Field Trips, and likewise be limited in size and scope to a particular group of students or activity, e.g., travel by music/choral/drama students to a performance to be given by them or a performance given by others to be attended for educational purposes.

Applications for such a field trip shall describe the event to be attended, the educational purpose for/benefit of attending the same, and shall whenever possible be made to the Superintendent at least 30 days in advance. Approval of said request shall be at the discretion of the Board of Education and/or the Superintendent. Where approved, overnight field trips for academic purposes shall be subject to all District policies, including but not limited to the District's policy regarding the supervision and transportation of students. Where chaperones other than District personnel or parents of participating students are utilized, they must be fingerprinted beforehand.

**Overnight Field Trips for Sporting Purposes**

Overnight field trips for sporting purposes can be school sponsored, e.g., a team or athlete's travel to compete at States, or sponsored by a student group, booster club or parents, e.g., members of the wrestling team electing to participate in a particular tournament.

Such field trips that are school sponsored shall generally be governed by the same guidelines applicable to Academic Field Trips, including but not limited to the District's policy regarding the supervision of students, and must be approved beforehand by the Board of Education and/or the Superintendent.

Such fields trips sponsored by anyone other than the District shall be governed by the guidelines for Overnight Fields Trips for non-sporting purposes, except that requests must be made at least 30 days in advance, private security shall not be required, where parents of the athletes shall serve as chaperones, they shall not be required to be fingerprinted, and the coach/team may seek permission to utilize District buses/vehicles for transportation.

Permission regarding the use of District transportation shall be at the discretion of the Superintendent. Where the District provides transportation, District policy 5730 shall apply, i.e., in order to return from a sporting contest by other than District provided transportation, the student's parent/legal guardian must provide the District with written notice beforehand of their intent to transport their child home after the contest, or granting their permission for the student to return home via other than District provided transportation.

NOTE: Refer also to Policies #3410 -- **Code of Conduct on School Properly**  
 #5730 -- **Transportation of Students**  
 #7310 -- **School Conduct and Discipline**  
 #7570 -- **Supervision of Students**

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STUDENTS

EDUCATIONAL STABILITY FOR STUDENTS IN FOSTER CARE

I. Statement of Policy

The District promotes the educational stability of students in foster care by working with students, their designated caregivers, and local departments of social services (LDSS) to determine the educational placement that is in the best interest of the student, and by providing transportation and other services consistent with applicable laws and regulations

II. Definitions

- A. Foster Care is defined as 24 hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but it's not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and pre-adoptive homes.
- B. School of Origin means the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin would then be considered the school in which the child is enrolled at the time of the placement change.

III. Point of Contact

- A. The Superintendent shall designate a District administrator to serve as the District's Foster Care Point of Contact to work with the LDSS Point of Contact to make determinations of educational placement, transportation and reimbursement for transportation, and other services to be provided to the student in foster care.
- B. The name of and contact information for the District's Foster Care Point of contact will be provided to the New York State Education Department, posted on the District's website, and provided in writing to the LDSS. This information will be updated as necessary.
- C. The District's Foster Care Point of Contact shall periodically review the education records of students in foster care and consult with teachers or administrators to ensure that those students are regularly attending school and are participating in school activities, and that the school is meeting the student's educational needs. The District Point of Contact shall also be responsible for being informed about any changes in law, regulation, or guidance concerning the District's responsibility for students in foster care and advising the Superintendent.

IV. School Placement of Student in Foster Care

EDUCATIONAL STABILITY FOR STUDENTS IN FOSTER CARE

- A. Presumption That Student Will Remain In School of Origin
1. The District recognizes the presumption created by federal law that remaining in the school of origin is in the best interest of the student placed in foster care.
  2. When a student already attending a school in the District is placed in foster care, the student will continue to attend that District school until and unless a determination is made that attending a different school is in the best interest of the student. This procedure will be followed whether the foster care home is in the District or outside the District.
  3. When a student attending a school outside the District is placed in foster care within the District, the student will be expected to continue to attend that school until and unless a determination is made that attending the District school associated with the foster care home is in the best interest of the student. If such a determination is made, the student shall be promptly enrolled in the District and begin attendance at the District school without waiting to receive the student's educational records.
- B. Best Interest Determination
1. When a student currently attending a District school is placed in foster care, or a student currently attending school outside the District is placed in foster care within the District, the District Point of Contact shall promptly engage with the LDSS Point of Contact for Foster Care and evaluate the following factors relevant to making a determination of the school placement that is in the best interest of the student:
    - Preference of the student
    - Preference of the student's parent or education decision maker,
    - The extent of the student's attachment to a particular school, including existing relationships with staff and peers,
    - School placement(s) of the student's sibling(s),
    - Influence of the school climate on the student, including the student's sense of safety,
    - The availability and quality of the services in the school to meet the student's educational and socioeconomic needs,
    - The student's history of school transfers and how they have impacted the student,
    - How the length of travel to the school would impact the student, considering the student's developmental stage,

EDUCATIONAL STABILITY FOR STUDENTS IN FOSTER CARE

- Whether the student is a student with a disability receiving services under an IEP or Section 504 Plan, and the availability of such services in the school,
  - Whether the student is a an English Learner and is receiving language services, and the availability of those services in the school, and
  - Any other relevant factors.
2. If the District's Foster Care Point of Contact and the LDSS Foster Care Point of Contact concur regarding the school placement that is in the best interest of the student, the District's Foster Care Point of Contact shall:
- a. notify the Superintendent of the agreed school placement and any necessary transportation arrangements,
  - b. if the placement is the school currently being attended in the District, notify the Principal of the school of the decision,
  - c. if the placement is a different school within the District than the one currently attended, make arrangements for the prompt transfer of the student to the new school, including transferring records and making transportation arrangements,
  - d. if the placement involves a student then attending a District school transferring to a school outside the District, make arrangements for the prompt transfer of education records to the new school and determine an appropriate transportation plan with the LDSS Point of Contact, and
  - e. if the placement involves a student then attending school outside the District transferring to a District school, contact the school of origin to confirm a prompt transfer of education records to the District and determine an appropriate transportation plan with the LDSS Point of contact.
3. If the District's Foster Care Point of Contact and the LDSS Point of Contact do not concur regarding the school placement that is in the best interest of the student, the District's Foster Care Point of Contact shall notify the Superintendent, providing a description of the different positions of the District and the LDSS. The District recognizes that federal law places primary responsibility for the student's school stability plan with the LDSS and that the determination of the LDSS as to the school placement that is in the best interest of the student should normally take precedence.

EDUCATIONAL STABILITY FOR STUDENTS IN FOSTER CARE

V. Transportation Plans

- A. The District will coordinate and collaborate with the LDSS to make an appropriate transportation plan that supports the student’s school stability plan and is fair to the District’s taxpayers, consistent with the District’s obligations under the federal Fostering Connections Act.
  
- B. The District recognizes that the LDSS may have access to federal funds to support the student’s school stability plan, including transportation costs. Therefore, when there are additional costs incurred by the District to provide transportation to the school of origin, the District will first seek to have the LDSS agree to provide that transportation through a separate contract or by reimbursing the District. The District will also consider sharing the additional cost with the LDSS or absorbing the full amount of the additional cost.

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General Brown Central School District

Legal Ref: Every Student Succeeds Act (ESSA) of December 2015; US Department of Education and US Department of Health and Human Services Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care, June 23, 2016

Adopted: \_\_\_\_\_



INSTRUCTION

PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

I. Introduction

- A. The General Brown Central School District recognizes that the purpose of Title I funding is to improve the educational opportunities of educationally deprived children. The District therefore shall use Title I resources to help educationally deprived children succeed in regular district programs, attain grade level proficiency, and improve achievement in basic and advanced skills.
- B. The District also recognizes the importance of active parent and family participation in the education of his/her child. The District therefore shall involve parents and family members of eligible children in the development and implementation of innovative programs and activities to ensure the delivery of appropriate educational services to eligible students.
- C. The purpose of this policy is to establish the District's expectations for parent and family engagement in Title I programs.

II. Definitions: For the purposes of this policy:

- A. The terms "student" and "child" shall mean a student eligible for Title I services in the District Central School District.
- B. Except where specifically noted in this policy, the term "parent" shall mean the parent/guardian of a student who is eligible for Title I services in the District Central School District.

III. District Obligations:

- A. The District will:
  - 1. Convene and invite parents and family members to a District Annual Title I meeting.
  - 2. At the beginning of each school year, notify the parents of each student attending a school that receives Title I money (even if their child is not in a Title I program) of their right to request and receive information regarding the following credentials of the professionals providing educational services to their children:

PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

- a. Whether your child's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - b. Whether your child's teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
  - c. Whether your child's teacher is teaching in the field of discipline of the certification of the teacher; and
  - d. Whether the child is provided services by paraprofessionals and, if so, their qualifications.
3. Involve parents and family members in the joint development of:
    - a. The District's Local Educational Agency Plan. If the District's Local Educational Agency Plan is not satisfactory to parents, the District will submit any parent comments to the State when the District submits its plan to the State.
    - b. The process of school review and improvement.
    - c. The school-wide program plan. If a school-wide program is not satisfactory to parents, the school will submit any parent comments on the plan when the school makes the plan available to the District.
  4. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent and family involvement activities to meet the State academic standards.
  5. Build the schools' and parents' capacity for strong parent and family involvement.
  6. Coordinate and integrate parent and family engagement strategies in Title I programs with parent and family engagement strategies under other programs (such as Head Start, Reading First, Early Reading First, Even Start, Parents as Teachers, Home Instruction for Preschool Youngsters, and State-run preschool programs).

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7. Conduct, with the involvement of parents and family members, an annual survey and/or evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of schools receiving Title I funding.
    - a. The District will identify barriers to greater participation by parents and family members in Title I activities.
    - b. The District will design or revise strategies to overcome such barriers.
    - c. When designing or revising strategies to overcome such barriers, the District will pay particular attention to barriers faced by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or of any racial or ethnic minority background.
  8. Involve parents and family members in the activities of Title I schools and programs.
  9. Jointly develop with parents and family members the school-parent compact described by this policy.
  10. Provide other reasonable support for parent and family involvement activities as parents and family members may request.
- B. The District may:
1. Use Title I funds to provide transportation, childcare, or home visits as such services relate to parent and family involvement.
  2. Involve parents and family members in the development of training for teachers, principals and other educators to improve the effectiveness of such training.
  3. Provide necessary literacy training from Title I funds if the District has exhausted all other reasonably available sources of funding for such training.
  4. Pay reasonable and necessary expenses associated with local parent and family involvement activities, including transportation and childcare costs, to enable parents and family members to participate in school-related meetings and training sessions.

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5. Train parents and family members to enhance the involvement of other parents and families.
6. Arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with children, with parents and family members who are unable to attend such conferences at school, in order to maximize parent and family involvement and participation.
7. Adopt and implement model approaches to improving parent and family involvement.
8. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family involvement in Title I programs.
9. Develop appropriate roles for community-based organizations and businesses in parent and family involvement activities.

IV. Partnership With Parents and Family:

- A. The District believes parents should be partners in their child's education. A parent's active and meaningful participation in his/her child's education increases the child's potential for educational success.
- B. To promote meaningful parent and family involvement, the District encourages parents:
  1. To attend and actively participate in the District's annual Title I Meeting.
  2. To act as consultants who assist the District in completing periodic Title I grant applications.
  3. To assess, and if necessary, help the District develop or revise its Title I programs.
  4. To play an integral role in their child's learning.
  5. To periodically assess and, if necessary, help the District revise this policy.
  6. To otherwise become active and full partners in their child's education.

PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

- C. The District will fulfill its Parent and Family Engagement obligations by:
1. Offering a flexible number of meetings, such as meetings in the morning or evening.
  2. Involving parents in an organized, ongoing and timely way, in the planning, review, and improvement of Title I programs, including the planning review and improvement of this policy.
  3. Providing parents with timely information about Title I Programs.
  4. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of State academic standards.
  5. Providing requesting parents with opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
  6. Responding to suggestions made by parents as soon as practicably possible.
  7. Building capacity for parent and family involvement by:
    - a. Providing assistance to parents, as appropriate, in understanding such topics as the challenging State academic standards State and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children.
    - b. Providing materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.
    - c. Educating teachers, specialized instructional support personnel, principals and other leaders, and other staff:
      - i. About the value and utility of parental contributions to education.

PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

- ii. So that they may develop skills to reach out to, communicate and work with parents as equal partners.
  - iii. So that they may implement and coordinate parent programs and work to build ties between parents and the school.
  - d. Coordinating and integrating, to the extent feasible and appropriate, parent and family involvement programs and activities with other Federal, State and local programs including public preschool programs.
  - e. Conducting other activities, such as parent resource centers, which encourage and support parents in more fully participating in the education of their children.
  - f. Ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
- 8. Developing jointly with parents innovative programs, activities and procedures that have the goals and objectives outlined by this policy.
  - 9. Informing parents of the reasons their children are participating in the program and of the specific instructional objectives and methods of the program.
  - 10. Supporting the efforts of parents, and train parents, to the maximum extent practicable to:
    - a. Work with their children in the home to attain the instructional objectives of the program.
    - b. Understand the program's requirements.
  - 11. Providing, to the extent practicable, opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
  - 12. Providing information and school reports required under section 1111 of the Every Student Succeeds Act in a format and, to the extent practicable, in a language such parents understand.

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PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

13. Informing parents and parental organizations of the existence and purpose of any parental resource centers available to provide training, information or support to parents.
14. Scheduling student conference between parents and Title I teachers as necessary.

V. Annual Title I Parent Meeting:

## A. Notification:

1. At the beginning of the school year, the District will formally invite parents to attend the District's annual Title I Parent Meeting.
2. The annual notification will be provided to parents in an understandable and uniform format and, to the extent practicable, will be provided in a language that parents can understand.

## B. Purpose: The purpose of the District's annual Title I Parent Meeting is:

1. To inform parents of the general purpose of Title I funding and to further inform these parents of the reasons their children are participating in Title I programs.
2. To inform parents of the specific Title I programs, activities and services currently available to their children.
3. To inform parents of their right to be active participants in the education of their children.
4. To allow parents the opportunity to ask questions, make suggestions and have input into the District's Title I program.
5. To encourage parents to become active participants in the education of their children.

VI. Parent – School Compact

- A. The District will jointly develop with parents and family members a "Parent – School Compact" that outlines how parents, the entire school staff, and teachers will share the responsibility for meeting improved State academic standards and

## INSTRUCTION

PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

the means by which the school and parents will build and develop a partnership to help the children achieve state standards.

- B. The compact will:
1. Describe the school's responsibility to improve high-quality curriculum and instruction in a supportive and effective learning environment that enables the challenging State academic standards.
  2. Describe the ways in which each parent will be responsible for supporting their child's learning, such as volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.
  3. Address the importance of communication between teachers and parents on an ongoing basis, by:
    - a. Scheduling parent-teacher conferences in elementary schools on an annual (or more frequent) basis. Such conferences will include a discussion of how the parent – teacher compact relates to the individual child's achievement.
    - b. Providing frequent reports to parents on their children's progress.
    - c. Ensuring reasonable access to staff.
    - d. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
    - e. Providing opportunities to observe classroom activities, and to volunteer and participate in their child's class.

## VII. Complaint and Appeal Process

- A. The District distributes to parents and appropriate private school officials, free of charge, information about the State Complaint and Appeal Procedures available for use when parents have complaints regarding the District's fulfillment of its obligations under ESSA Title I, Parts A, C, and D, or under the General Education Provisions Act, or under Section 100.2(ee) of the Commissioner's Regulations.
- B. A complaint regarding the District's administration or implementation of its ESSA Title I Grant or of Academic Intervention Services for students identified



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under Commissioner's Regulations Part 100 must be submitted in writing to the Superintendent.

1. The District will attempt to resolve the complaint within thirty (30) business days.
2. If the complainant is not satisfied with the District's response after thirty (30) business days, the complainant may submit the complaint to the New York State Education Department, Title I School and Community Services Office, Room 320 EB, 89 Washington Avenue, Albany, New York 12234.
3. If the complainant is not satisfied with the New York State Education Department's response, the complainant may submit the complaint to the U.S. Department of Education, Compensatory Education Programs, 400 Maryland Avenue – S.W., Room 3W230 FOB#6, Washington, DC 20202-6132.

## VIII. Accessibility:

To the extent practicable, the District will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language parents understand.

## IX. Incorporation:

This policy shall be incorporated into the District's Local Educational Agency Plan under Section 1112 of the Every Student Succeeds Act.

## X. Policy Development, Distribution, Revision and Review:

- A. This policy was developed jointly with, and is agreed to by parents and family members. This policy is subject to periodic review and/or revision with help from parents and family members.
- B. This policy will be distributed to parents and family members in a format understandable to them, and, to the extent practicable, in a language they can understand.
- C. This policy will be made available to the local community.

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~~The Board of Education recognizes the rights of parents/persons in parental relation to be fully informed of all information relevant to their children, including children who participate in programs and projects funded by Title I. Therefore, the Board of Education encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of District programs, as well as activities and procedures that are designed to carry out No Child Left Behind (NCLB) parent involvement goals.~~

**District-Wide Parent Involvement Policy**

~~— In order to facilitate parental participation, in accordance with NCLB requirements, as outlined in the Elementary and Secondary Education Act Section 6318(a)(2), the District will:~~

- ~~— a) — Involve parents in the joint development of the Title I Plan. If the plan is not satisfactory to the parents of children participating in Title I programs, the District will submit any parent comments to the State Education Department along with the District's plan;~~
- ~~— b) — Provide the coordination, technical assistance, and support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance;~~
- ~~— c) — Build the schools' and parents' capacity for strong parental involvement through implementing and encouraging participation in appropriate parental involvement activities. The District participates in the following activities to encourage parental involvement: Annual Title I meeting, Parent/Teacher conferences, Open Houses, volunteer opportunities in the classroom, and 8th grade Planning Night;~~
- ~~— d) — Coordinate and integrate parental involvement strategies under Title I with those of other programs including, but not limited to, the Headstart Program and Parent Resource Centers;~~
- ~~— e) — Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the Title I schools. The evaluation shall include identifying barriers to greater participation by parents in activities under the policy and use the findings of the evaluation to design strategies for more effective parental involvement and, to revise, if necessary, the parental involvement policies at the District and school levels. This assessment is conducted at the annual Title I Open House/Meeting;~~
- ~~— f) — Involve parents in the activities of the Title I schools. Parents are involved in the joint development, review and improvement of the General Brown Central School District~~

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PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

~~strategic plan, Excellence and Accountability Program, Title I Open House, Character Education program, visitation days for parents, and school wide literacy programs;~~

- g) ~~Involve parents of children in Title I programs in decisions regarding how funds reserved for parental involvement activities are spent. Parents participate in decisions made by the building and District level Excellence and Accountability Programs.~~

**School-Level Parent Involvement Policy**

~~In accordance with Section 6318(e), the Board of Education directs each school receiving Title I funds to ensure that a building level parental involvement plan is developed with the participation of that school's parents. In addition to the goals stated above, each school building level plan will describe the details to:~~

- a) ~~Convene an annual meeting, at a convenient time, to inform parents of their school's participation in Title I programs and to explain Title I requirements and the right of the parents to be involved. All parents of children participating in Title I programs will be invited and encouraged to attend the meeting;~~
- b) ~~Offer a flexible number of meetings, such as meetings in the morning or evening; and may provide (with funds provided under this provision of law) transportation, child care, or home visits, as such services relate to parental involvement;~~
- e) ~~Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school parental involvement policy;~~
- d) ~~Provide parents of participating children with timely information about programs, a description and explanation of the curriculum in use in Title I programs, the forms of academic assessment used to measure student progress, the proficiency levels students are expected to meet, and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible; and~~
- e) ~~Develop a school-parent compact jointly with parents that outlines how the parents, school staff and students will share the responsibility for improved student academic achievement and detail the means by which the school and parents will build and develop a partnership to help all children achieve the state's standards.~~
- f) ~~The compact must include:~~

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PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

1. ~~A description of the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment that enables the children served in Title I schools to meet the State's student academic achievement standards;~~
2. ~~A description of the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, television watching, volunteering in their child's classroom and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and~~
3. ~~Address the importance of communication between teachers and parents on an ongoing basis including, but not limited to:~~
  - (a) ~~Parent teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;~~
  - (b) ~~Frequent reports to parents on their children's progress; and~~
  - (c) ~~Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. The District provides opportunities for Parent/Teacher conferences, visitation days for parents, Open Houses, volunteerism in the classroom, 8th grade planning night, Financial Aid Night, College information Night, and workshops on reading strategies.~~

~~—To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community in order to improve student academic achievement, the District and each school shall:~~

- a) ~~Provide assistance to parents of children served by the District or school, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children. The District disseminates information regarding curriculum and student assessments through the school Web site, newsletters, written correspondences, Open Houses, Teacher/Parent conferences, and progress reports.~~
- b) ~~Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. The District offers Parents as Reading~~

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PARENT AND FAMILY ENGAGEMENT IN TITLE I PROGRAMS

~~Partners Program, Parent Resource Center, Title I Open House, and informational articles on the General Brown Central School District Web site and in newsletters.~~

- e) ~~Educate teachers, pupil services personnel, Principals, and other staff, with the assistance of parents, in the value and utility of contribution of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. This is accomplished through the District's New Teacher Mentor Program, K through 12 AIS Committee meetings, Professional Development opportunities, Faculty meetings, Grade level/ Department meetings, and Technology workshops.~~
- d) ~~Coordinate and integrate to the extent feasible and appropriate, parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parent as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. The District coordinates with Head Start and the Parent Resource Center. The District conducts literacy program activities, summer literacy activities, 8th Grade Planning Night, Financial Aid Night, and College information Night.~~
- e) ~~Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.~~

~~In addition to the above activities which are required for the District and each school, the District and each school:~~

- a) ~~May involve parents in the development of training for teachers, Principals, and other educators to improve the effectiveness of such training;~~
- b) ~~May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;~~
- e) ~~May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school related meetings and training sessions;~~
- d) ~~May train parents to enhance the involvement of other parents;~~
- e) ~~May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children,~~

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~~with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;~~

- ~~f) May adopt and implement model approaches to improving parental involvement;~~
- ~~g) May establish a District wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;~~
- ~~h) May develop appropriate roles for community based organizations and businesses in parent involvement activities; and~~
- ~~i) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.~~

~~In carrying out the parental involvement requirements, the District and schools, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 6311 of the Elementary and Secondary Education Act in a format and, to the extent practicable, in a language such parents understand.~~

**Procedures for Filing Complaints/Appeals**

~~The District will disseminate free of charge to parents of children in Title I programs, and to appropriate private school officials or representatives, adequate information regarding the District's written complaint procedures for resolving issues of violation(s) of a Federal statute or regulation that applies to Title I, Part A programs.~~

**Comparability of Services**

~~The School District shall ensure equivalence among the schools in the District of the same grade span and levels of instruction with regard to teachers, administrators and auxiliary personnel as well as equivalence in the provision of curriculum materials and instructional supplies in Title I programs.~~

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General Brown Central School District

Legal Ref: The Elementary and Secondary Educational Act of 1965; Hawkins-Stafford Act of 1988, P.L. 100-297; Section 1116 of Every Student Succeeds Act 2015, P.L. 107-110.

Adopted: 05/10/10

Revised: \_\_\_\_\_



**GENERAL BROWN CENTRAL SCHOOL DISTRICT**  
**Board of Education Meeting Schedule**  
**2018-2019**

(As approved by the Board of Education - \_\_/\_\_/\_\_)

Board of Education meetings will be held in the **General Brown Room** of the Jr.-Sr. High School beginning at 5:30 p.m., unless otherwise stated.  
 Executive sessions will be held in the General Brown Room.

July 2	Annual Organizational Meeting followed by Regular Meeting - <b>Time: TBD</b>
August 13	Regular Meeting
September 10	Regular Meeting
October 1	Regular Meeting
<b>Tuesday</b> November 13	Regular Meeting
December 3	Regular Meeting
January 7	Regular Meeting
February 11	Regular Meeting
March 11	Regular Meeting
April 8	Regular Meeting
May 6	Regular Meeting followed by the Annual Meeting /Budget Hearing at 6:00 p.m. (in the JSHS auditorium)
Tuesday - May 14	Budget Vote / Election - New Gymnasium JSHS - Noon to 9 PM
June 17	Regular Meeting

Date of Special Meeting / Workshop (If scheduled)	Purpose of the Meeting	Date of Special Meeting / Workshop (If scheduled)	Purpose of the Meeting

# General Brown Central School District 2018-2019 10-Month Staff Calendar **DRAFT**

**July**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**August**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**September**

S	M	T	W	T	F	S
						1
2	3	☆	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**October**

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**November**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August	
29	Superintendent's Conference Day
30	Superintendent's Conference Day
September	
3	Labor Day
4	School Opens
October	
8	Columbus Day
9	Superintendent's Conference Day
November	
12	Veteran's Day Observed
21-23	Thanksgiving Holiday
December	
24-31	Christmas Holiday
January	
1-4	New Year's Day / Christmas Holiday
21	Martin Luther King Day
22-25	Regents Exams
February	
18	Winter Recess (President's Day)
19-22	Winter Recess
March	
22	Superintendent's Conference Day
April	
15-18	Spring Recess
19	Good Friday
May	
27	Memorial Day
June	
3	Regents Day
18-25	Regents Days
26	Last Day of School for Staff

**January**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**February**

S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

**March**

S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**April**

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**May**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	☆	27	28	29
30						

**School Day Tally**

Aug	2		
Sept	19	Feb	15
Oct	22	March	21
Nov	18	April	17
Dec	15	May	22
Jan.	18	June	18
		<b>187 days</b>	

**NOTE:** If additional days must be used for emergency closings, the first day taken will be April 18, April 17, then 16, 15, etc. In the event of long term emergency closings, the Board of Education reserves which makeup days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements.



# General Brown Central School District Calendar

## July 2018—June 2019

[Approved BOE March \_\_, 2018]

**DRAFT**

July 2018							August 2018							September 2018							October 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7			1	2	3	4	2	3	4	5	6	7	8	1	2	3	4	5	6	7	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	9	10	11	12	13	14	15	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	16	17	18	19	20	21	22	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	23	24	25	26	27	28	29	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30	31	30							28	29	30	31				
November 2018							December 2018							January 2019							February 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3						1			1	2	3	4	5						1	2	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28		
							30	31																			
March 2019							April 2019							May 2019							June 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2																					
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																				30							

### August 2018

- 29 Superintendent's Day
- 30 Superintendent's Day

### April 2018

- 15-18 Spring Recess
- 19 Good Friday

### September 2018

- 3 Labor Day
- 4 School Opens

### May 2019

- 27 Memorial Day

### October 2018

- 8 Columbus Day
- 9 Superintendent's Day

### June 2019

- 3 Regents Day
- 18-25 Regents Days
- 26 Rating Day
- 26 Last Day for Staff

### November 2018

- 12 Veteran's Day Obsv.
- 15 Parent-Teacher Conf.
- 16 Parent-Teacher Conf.
- 21-23 Thanksgiving Holiday

### December 2018

- 24 Christmas Holiday
- 25 Christmas Day
- 26-31 Christmas Holiday

### School Day Tally

Aug	2
Sept	19
Oct	22
Nov	18
Dec	15
Jan	18
Feb	15
March	21
April	17
May	22
June	18
<b>TOTAL</b>	<b>187 days</b>

### January 2019

- 1 New Year's Day
- 2-4 Christmas Holiday
- 21 Martin Luther King Day
- 22-25 Regents Days

### February 2019

- 18 President's Day
- 19-22 Winter Recess

### March 2019

- 22 Superintendent's Day

Approved -Board of Education:  
March \_\_, 2018

#### MARKING PERIODS

- 1st Quarter – Sept. 4 to Nov. 2 = 43 days
- 2nd Quarter – Nov. 5 to Jan. 25 = 45 days
- 3rd Quarter – Jan. 28 to April 5 = 45 days
- 4th Quarter – Apr. 8 to June 26 = 53 days

#### REPORT CARDS

- 1st Quarter - November 9, 2018
- 2nd Quarter - February 1, 2019
- 3rd Quarter - April 12, 2019
- 4th Quarter - June 26, 2019

#### PARENT/TEACHER CONFERENCES

- November 15, 2018
- November 16, 2018

#### OPEN HOUSES

- PRE-K 8/29 — 3 PM to 5 PM
- ELEMENTARY 8/29 5:00 to 6:00 PM
- JSHS 8/29 6:00 to 7:00 PM

#### REGENTS DATES

- January 22, 23, 24 & 25, 2019
- June 3, 18, 19, 20, 21, 24, 25, 2019

#### PK-KINDERGARTEN SCREENING

June \_\_\_\_\_, 2018

#### Superintendent Conference Days: (Students do not attend school)

- August 29, 2018
- August 30, 2018
- October 9, 2018
- March 22, 2019

If additional days must be used for emergency closings, the first day will be taken from April recess days beginning with April 18 then April 17, 16, 15, etc. In the event of long-term emergency closings, the Board of Education reserves the right to determine which make up days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements.

- ★ First / Last day of school
- School closed for students
- Regents days underlined
- ◇ Supt. Conference Day (NO STUDENTS)
- △ Parent-Teacher Conferences